

# ANACORTES SCHOOL DISTRICT #103

Policy No. 2023  
Instruction

## LESSON PLANS

To insure proper planning and continuity of instruction, each teacher shall prepare lesson plans for daily instruction. To facilitate effective instruction and in preparation for possible substitute teachers, lesson plans must be prepared sufficiently in advance of class presentation. The format for the lesson plans will be specified by the building principal, shall be reviewed on a regular basis and must be readily available in the event a substitute teacher is needed.

---

Legal References:                      WAC 180-44-010                      Responsibilities related to instruction

Page 1 of 1  
Adoption Date: 1/14/99



**A Lighthouse for Public Education in Our Community:**  
Ensuring No Child Is Lost    Creating Lifelong Learners    Inspiring High Achievement    Nurturing Responsible Citizenship