

ANACORTES SCHOOL DISTRICT #103

Policy No. 2171
Instruction

SCHOOL TO WORK

STRUCTURE

School to work programs shall be integrated with the general education program and career pathways. Developmentally appropriate school to work programs shall be developed and made available to all students at all grade levels as an integrated part of the curriculum. Learning goals and program elements shall be established for each program. To the extent appropriate, the administrative elements of each school to work program shall be standardized or consistent with the other school to work programs.

Necessary staff development shall be provided both to staff with general instructional responsibilities and those developing and implementing school to work programs to assure that the school to work programs are smoothly integrated into the education program.

Resources for safe and relevant work-based and work-related learning experiences shall be developed in cooperation with the community: employers, labor organizations and public and private agencies. The board directs the superintendent to establish procedures for entering into agreements with employers for work-based and work-related experiences that specify the responsibilities of the district and employer, and address issues including work place safety, liability, screening of persons who will have regularly scheduled, unsupervised access to students, transportation and student and parent responsibilities. (Every effort shall be made to structure all work-based and work-related learning experiences to avoid circumstances when employees or agents of a participating employer would have regularly scheduled, unsupervised access to students.)

ACCOUNTABILITY

Student achievement and the effectiveness of each school to work program shall be regularly assessed. The board directs the superintendent to develop procedures for involving teachers, counselors and other appropriate personnel in the evaluation of students for placement in the various school to work programs.

Each school to work program shall have an assessment process for students while they are in the program and at their completion of the program. Each school to work program shall report annually to the board of directors and the board shall review the effectiveness of each program.

Each participant in school to work programs: district staff, students, parents, employers and employers' workers, have specific responsibilities of which they shall be informed and for which they shall be held accountable.

The board directs the superintendent to develop specific informed consent and medical release documents for students and parents that shall be executed by the student and a parent or guardian whenever a student participates in a school to work program off-campus. The forms developed for each program shall describe the program, delineate the off-campus activities the student will be involved in, provide the location(s) of the off-campus activities, describe who will be responsible for the student's transportation, outline the student's responsibilities in the program, consequences for not meeting those responsibilities and give parent or guardian permission for necessary medical services to be provided to the student while off-campus.

Students shall be subject to the district's discipline policies while traveling to and from and while present at off-campus locations for school to work programs. Violations of student responsibilities may also result in termination from the school to work program. Employers may terminate students from their workplace for violations of workplace rules or regulations or for safety violations.



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The board directs the superintendent to develop procedures for the resolution of complaints resulting from off-campus programs, whether from students, parents or employers.

ADVOCACY

The district shall engage in outreach and cooperative efforts with employers, labor organizations, civic organizations and public and private agencies to create community support for and involvement in school to work programs.

Legal References: P.L.103-239

School-to-Work Opportunities—Act of 1994

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A Lighthouse for Public Education in Our Community:
Ensuring No Child Is Lost Creating Lifelong Learners Inspiring High Achievement Nurturing Responsible Citizenship