

ANACORTES SCHOOL DISTRICT #103

2200 M Avenue Anacortes WA 98221 Phone: (360) 503-1200 Fax: (360) 503-1201
<http://www.asd103.org>

Procedure No. 3114-P
Students

PART-TIME, HOME-BASED OR OFF-CAMPUS STUDENTS

Procedures are as follows:

1. Distribute OSPI-developed letter of intent and district-developed supplementary application to interested parents upon request.
2. Meet with parent to review supplementary application and determine if parent wishes to enroll part-time and/or receive ancillary services.
3. Advise the parent of their rights to enroll a student for part-time instruction and/or to receive ancillary services.
4. Claim student as “enrolled” for purposes of state financial support.
5. Home based instruction students who wish to seek an Anacortes Diploma must comply with the provisions of Policy #2410.

Adoption Date: 11/29/18
Classification: **Encouraged**
Revised Dates: ; **12.11**