

# **ANACORTES SCHOOL DISTRICT #103**

2200 M Avenue Anacortes WA 98221 Phone: (360) 293-1200 Fax: (360) 293-1222  
<http://www.asd103.org>

Procedure No. 3242-P  
Students

## **PROCEDURES FOR OBTAINING AN OFF-CAMPUS LUNCH PASS**

1. A fee of \$1 will be charged for processing the off-campus lunch pass for high school students, which will consist of a card with the student's name, grade, and picture. The card will be used for identification purposes. The card will facilitate the student's movement on and off campus during the lunch period.
2. Parents/guardians must request, in person, an off-campus lunch pass request form from the principal's office.
3. The off-campus lunch pass request form will be filled out by the parent/guardian. The form indicates that parent/guardian accepts full responsibility for the safety and behavior of the student while off campus. In addition, it is clearly understood that the pass is a privilege that can be revoked by the School District if the student demonstrates unacceptable behavior.