

# ANACORTES SCHOOL DISTRICT #103

Management Support

## FEDERAL GOVERNMENT REVENUES

### INTERNAL CONTROLS TITLE 1

The following controls are established for the Title 1 program:

1. All Title 1 funded purchases and expenditures shall be directly related to allowable Title activities and services that are necessary to effectively carry out the objectives of the current program, and for the benefit of eligible participants.
2. Title 1 duties and responsibilities and/or which benefit only eligible Title 1 participants.
3. Title 1 funded inservice training shall be directly related to specific Title 1 program activities and provided only to persons with Title 1 program responsibilities and duties.
4. Appropriate documentation of all Title 1 purchases and expenditures incurred shall be maintained for accountability and audit purposes.

### PARENT INVOLVEMENT TITLE 1

Each school offering Title 1 programs shall comply with federal and state requirements by providing for:

1. Written parent notification of the selection of students for services;
2. Accessibility to parents of specific instructional objectives for their children;
3. Periodic student progress reports to parents;
4. Accessibility of support materials to be utilized in the home when requested by parents;
5. Parent participation in the instructional program on a volunteer basis; and
6. Parent input and recommendations in program planning and modification.