

# ANACORTES SCHOOL DISTRICT #103

Procedure No. 6510-P  
Management Support

## PLAYGROUND EQUIPMENT

Plans to install playground equipment, either temporarily or permanently at a school site, shall be reviewed by a committee appointed by the school principal and other appropriate staff members. A representative from the risk manager shall be contacted prior to installation.

### GUIDELINES

1. Equipment must meet the safety criteria listed below:
  - a. All playground equipment must have an immediate ground surface which limits the impact from a fall, according to ASTM F-355-72. The safety surface must extend to the maximum distance to which a fall could occur.
  - b. Equipment is to be placed so as to take advantage of topography of surrounding terrain and far enough apart so that there will be a dispersal of children allowing safe, free movement with the least possible congestion.
  - c. All equipment is to be free from hazardous protrusions, points and sharp edges.
  - d. Exposed component materials are to be rust-free, clean and durable to use and weather with a minimum amount of splintering, flaking or other deterioration. Lead paint and creosote shall not be used.
  - e. Equipment that is low to the ground and with a six (6) foot maximum vertical limit is preferred.
  - f. All moving parts are to be concealed and be designed to minimize the chances of pinching or catching of clothing or of body.
  - g. All equipment must be securely anchored according to manufacturer's recommendations and installed by the manufacturer or his/her authorized representative.
2. Equipment should require a minimum of maintenance, specifically for replacement of parts and painting.
3. Equipment should be aesthetically appealing, and encourage active and creative use.
4. Equipment should be difficult to vandalize.
5. Unpadded cement or steel stationary poles should not be in areas intended for running games.

The maintenance supervisor shall coordinate installation of approved equipment with the school principal. Quarterly inspections will be conducted.

### SHOP AND LAB SAFETY

1. Instructors shall have the overall responsibility for each facility and shall see that students are proficient at using all power equipment before being allowed to use such equipment.



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2. Eye protection will be used in all areas where signed.
3. Student clean-up program will be backed up by daily custodial services.
4. Waste (shavings, rags, paint, etc) shall be collected daily and disposed of by custodians.
5. Non skid floor surfaces shall be provided around machines and designated safety zones marked around all hazardous machines.
6. Machine operations regulations and safety procedures shall be conspicuously posted.
7. All flammables, caustics and toxics shall be properly stored and labeled.
8. Wiring shall be according to electrical code and outlets and cords three wire, grounded.
9. "Out of Order" signs shall be secured to machines not in service and power panel switch shall be turned to "off."
10. Machines and equipment shall be installed with proper guards and protective devices to provide for safe operation.
11. Hand tools and equipment with cutting edges shall be stored with edges protected.
12. Sufficient fire extinguishers shall be provided and hung at approved heights.
13. Clearly marked exit doors and open aisles will be maintained.
14. Filters in booths and vents will be cleaned regularly.

