

ANACORTES SCHOOL DISTRICT #103

Adoption Date: 10/29/98

Form No. 6570-F-2

FIXED ASSETS THEFT REPORT

INTER-OFFICE REPORT

TO: Business Office

FROM: School/Department:

Principal/Administrator: _____ (Signature)

The following fixed asset equipment was stolen from the location listed above on _____ (date). A copy of the police report is attached. Yes ____ No ____

<u>Tag No.</u>	<u>Description</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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Policy No. 6600
Management Support

TRANSPORTATION

The Board of Directors authorizes the use of school buses for the primary purpose of transporting students to and from school and for activities approved by the district in accordance with RCW Chapter 28A-160.



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School buses owned by the district and/or leased for use in transporting district students will be operated in compliance with state rules and regulations.

When necessary the Superintendent or designee will establish additional operational rules and procedures governing the use and maintenance of buses, training, qualifications and rules for school bus drivers, and behavior expectations and procedures for students riding school buses.

ROUTING

Students will generally be provided transportation to and from school when their residence is beyond the following distances from their designated bus stop or from the school they attend:

Grades K-6	1 radius mile
Grades 7-12	1 radius mile

The district may elect to transport students within the radius mile area noted if walking areas are judged to be unsafe from a traffic or topographical viewpoint as determined by OSPI hazardous walking criteria. School bus routes and bus stops will be evaluated annually as to their safety and reasonableness for students. Bus routes will be devised to serve students at the least possible cost consistent with student safety.

Students enrolled in qualified special education programs will be provided transportation from their home or primary caregiver to school. Buses will be routed so as to provide appropriate transportation for the student's unique situation. Parents are responsible for delivering their student(s) to the bus and from the bus to the home. Parents must keep the district informed as to changes needed in the student's transportation program. Parents may be required to assist in delivering their student(s) to a reasonable bus stop location if the residence is located in an area inaccessible by school bus.

Buses will not generally be routed on private roadways, down private driveways or along dead-end roadways.

Buses will not generally be allowed to back upon or across public roadways.

Bus stops will be scheduled to run as effectively and efficiently as possible.

Parents have the primary responsibility for the behavior and safety of their student(s) who must walk to and from school or to and from a designated bus stop. Parents are responsible for the behavior of their student(s) while waiting at designated bus stop locations.

Transportation to and from school will be provided to eligible students between their primary residence or one alternate or daycare site and the school. Alternate pickup/drop-off locations must be consistent as to schedule; i.e., the alternate location may not change from day-to-day or vary as to day of week.

GUEMES ISLAND TRANSPORTATION

In order to maintain equal educational opportunities for Guemes Island students, the Anacortes School District will make available additional ferry service to Guemes Island residents to a maximum of 10 school events which occur at such times as when regular service is not available. The 10 events shall be approved by the Superintendent. Residents who use the additional ferries will be required to pay usual tolls or fares.

WALKING ROUTES

Suggested route plans shall be developed for each elementary school that has students who walk to and from school. It shall recommend school routes based on considerations of traffic patterns, existing traffic

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controls, and other crossing protection aids such as school patrols. These route plans shall limit the number of school crossings so that students move through the crossings in groups, allowing only one entrance-exit from each block to and from school. The route to school plan shall be distributed to all students with instructions that it be taken home and discussed with the parents.

Legal References:	RCW 28A..160	Student Transportation
	28A.160.020	Authorization for private school students to ride buses— Conditions
	28A.160.030	Authorizing individual transportation or other arrangements—
	WAC 392-141	Transportation – State Allocations for Operations
	392-172-204	Transportation- Special Education
	392-172-035	Definitions of “free appropriate, public education,” “adult student,” “special education”, “parent”, and “public agency”
	WAC 392-151-025	Route Plans

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Revised: 7.06.06; 5.2011

Procedure No. 6600-P
Management Support

TRANSPORTATION

ROUTE GUIDELINES

Routes should be established so as to:

